



December 11, 2013 Minutes as Approved February 12, 2014  
LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

BOARD OF SUPERVISORS REGULAR MONTHLY MEETING

WEDNESDAY, DECEMBER 11, 2013  
9:00 a.m.

APPROVED MINUTES

The Louisiana Building  
Baton Rouge Community College  
201 Community College Drive, Baton Rouge, Louisiana 70806

\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16.

NOTE: A separate Audit Committee meeting was held for 8:00 a.m.

**I. CALL TO ORDER**

Board Chairman, Michael Murphy called the meeting to order at 9:00 am.

**II. PLEDGE OF ALLEGIANCE**

Supervisor Gamble lead the assembly in the pledge of allegiance.

**III. ROLL CALL**

Sara Landreneau Kleinpeter, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Members Absent

Staff Present

Michael J. Murphy, Board Chair  
Woody Ogé, 1<sup>st</sup> Vice Chair  
Timothy W. Hardy, 2<sup>nd</sup> Vice Chair  
Robert Brown  
Helen Carter  
Keith Gamble  
Deni Grissette  
Brett Mellington  
Paul Price, Jr.  
Stephen Smith  
Vincent St. Blanc, III  
Algernon Doplemore  
Frank Russell

Dr. Joe May  
Sara L. Kleinpeter  
Leah Goss  
Jan Jackson  
Katie Waldrop  
Dr. Derrick Manns  
Joel Watkins  
Dr. Neil Matkin  
Thomas Williams

Suzette Meiske  
Jimmy Sawtelle  
Michael Redmond  
Dwayne Grant  
Quintin Taylor  
Sandra Kinney  
Joe Marin  
Tony Turner

Changing Lives,  
Creating Futures

Joe May  
System President

Officers:

Michael J. Murphy  
Chair

N. J. "Woody" Ogé  
First Vice Chair

Timothy W. Hardy  
Second Vice Chair

Members:

Robert Brown  
Helen Bridges Carter  
Keith Gamble  
Deni Grissette  
Brett Mellington  
Paul Price, Jr.  
Stephen C. Smith  
Vincent St. Blanc, III  
Stephen Toups

Student Members:

Algernon Doplemore  
Frank Russell

Louisiana  
Community  
& Technical  
College System

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Baton Rouge, LA 70806

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**IV. APPROVAL OF DECEMBER 11, 2013 AGENDA**

**On motion of Supervisor Carter, seconded by Supervisor Price, the Board voted to approve the December 11, 2013 agenda. The motion carried.**

**V. APPROVAL OF MINUTES OF NOVEMBER 13, 2013 BOARD MEETING**

**On motion of Supervisor Mellington, seconded by Supervisor Toups, the Board voted to approve the minutes of the November 13, 2013 meeting as presented. The motion carried.**

**VI. REPORTS**

**A. Chair of the Board Report**

Chairman Murphy thanked Ms. Leah Goss and her team for putting on a remarkable event on December 11, 2013, honoring Dr. Joe May.

He congratulated Delgado and Chancellor Monty Sullivan on the groundbreaking of the Phase 2 Learning Resource Center, scheduled to happen later in the day.

Finally, he congratulated Chancellor Natalie Harder and South Louisiana Community College for receiving a \$1 Million donation from the Lafayette Parish School Board for a new health and science building on the Lafayette Campus.

**B. President's Report**

Dr. May thanked the Board for their support over the years, and especially for their participation in the December 11, 2013, dinner.

On invitation by Dr. May, Chancellor Monty Sullivan gave a presentation on the program 10,000 Small Business, sponsored by Goldman Sachs. Along with Dr. Sullivan, 10,000 Small Business Delgado Alumna Teresa Lawrence shared their experiences with this program. A video about the program was shared with the Board.

On invitation by Dr. May, Chancellor Jim Henderson gave an update on the status of the TAACCCT (Trade Adjustment Assistance Community College and Career Training) Grant Program at Bossier Parish Community College.

**VII. GENERAL ACTION ITEMS\*\***

**Supervisor Price presented the academic action item for consideration.**

**Academic, Instruction, Workforce Training and Student Affairs**  
**Actions**

- A. REVIEW AND ADVISEMENT: Technical revision of language in Policy #1.117, Policy #1.118, Policy #1.119 and Policy #1.120 for High School Equivalency Testing based on provider change

Sean Martin, Executive Director of WorkReadyU addressed the board and explained the reason for this change. Mr. Martin and Dr. Neil Matkin will

give a detailed presentation on WorkReadyU during the February 2014 meeting.

**No action was taken on this item; it was accepted for review and advisement and will be voted on during the February 2014 meeting.**

**Supervisor Smith presented the facilities action items for consideration.**

**Facilities Actions**

- B. Transfer of Louisiana Delta Community College, Farmerville Campus to the Union Parish School Board

**On motion by Supervisor Price, seconded by Supervisor Brown, the Board authorized the President to complete all of the requirements necessary to transfer the Louisiana Delta Community College, Farmerville Campus to the State Land Office, for administration and disposition. The motion carried.**

- C. Surplus of the Northshore Technical Community College, Slidell Campus

**On motion by Supervisor Carter, seconded by Supervisor St. Blanc, the Board authorized the President, and the Chancellor of the Northshore Community Technical College, to complete all of the requirements to transfer the Northshore Technical Community College, Slidell Campus, located at 1000 Canulette Road, Slidell, Louisiana, to the State Land Office for administration and disposition. The motion carried.**

- D. Servitude and Right of Way Grant from SOWELA Technical Community College to Entergy Gulf States Louisiana, L.L.C.

**On motion by Supervisor Gamble, seconded by Supervisor Russell, the Board authorized the President to execute a Right-of-Way Agreement between Entergy Gulf States Louisiana, L.L.C. and LCTCS, on behalf of SOWELA Technical Community College, for connection of electrical service and the continued maintenance of the electrical distribution equipment to be installed for the Allied Health and Nursing Building. The motion carried.**

**Supervisor Mellington presented the finance action items for consideration.**

**Finance Actions**

- E. Request for Additional Self-Generated Spending Authority by LCTCS Colleges

**On motion by Supervisor Russell, seconded by Supervisor Toups, the Board approved a request by LCTCS colleges for an increase of approximately \$7 million in self-generated tuition spending authority for fiscal year 2014. This request will be submitted to the Division of**

**Administration and the Joint Legislative Committee on the Budget.  
The motion carried.**

**Supervisor Hardy presented the personnel action items for consideration.**

Supervisor Hardy gave a brief update on the status of the presidential search committee. LCTCS is in communication with ACCT, who is identifying candidates for the position. The committee anticipates holding interviews in January, followed by a meeting in Baton Rouge with stakeholders and the full board. Mr. Hardy noted that the committee is considering the various searches for similar positions throughout the country, as well as recent competitive packages during this process. Mr. Hardy thanked Leah Goss, ACCT and his assistant, Toni Combs for their help and guidance during the process.

**Personnel Actions \*\***

- F. Retirement of Director of Northwest Louisiana Technical College  
**On motion by Supervisor St. Blanc, seconded by Supervisor Oge, the Board granted the title of Director Emeritus to Mr. Charles Strong, Director of Northwest Louisiana Technical College, effective upon his retirement, December 31, 2013. The motion carried.**
- G. Director Emeritus Status for Mr. Charles Strong  
**On motion by Supervisor St. Blanc, seconded by Supervisor Oge, the Board granted the title of Director Emeritus to Mr. Charles Strong, Director of Northwest Louisiana Technical College, effective upon his retirement, December 31, 2013. The motion carried.**
- H. Appointment of Interim Director for Northwest Louisiana Technical College  
**On motion by Supervisor St. Blanc, seconded by Supervisor Mellington, the Board appointed Dr. Douglas Richard (Rick) Bateman as Interim Director of the Northwest Louisiana Technical College. The appointment would be effective January 1, 2014, for a period of six months. The motion carried.**
- I. Merger Adjustment for Baton Rouge Community College Chancellor  
**On motion by Supervisor Brown, seconded by Supervisor Grissette, the Board approved an adjustment of \$10,000 to the salary of Dr. Andrea Miller, Chancellor of Baton Rouge Community College, increasing her annual rate to \$181,000, thereby aligning her salary with the increase in responsibilities associated with the merger of Baton Rouge Community College and the five campuses of the former Capital Area Technical College, effective July 1, 2013. The motion carried.**

- J. Departure of LCTCS President  
**On motion by Supervisor Mellington, seconded by Supervisor Toups, the Board accepted the resignation of the current LCTCS President, Dr. Joe D. May, to be effective February 25, 2014. Staff also recommends that the Board authorize the Chair to approve any leave provisions or other emoluments that are due to Dr. May, before the final date of his employment, based upon the provisions of LCTCS Policy # 6.003, "Leave Record Establishment and Regulations for All Unclassified, Non-Civil Service Employees". The motion carried.**
- K. Delegation of Signature Authority  
**On motion by Supervisor Toups, seconded by Supervisor Carter, the Board delegated signature authority to Jan Jackson, Senior Vice President for Finance and Administration, on matters for LCTCS that would require the signature of the president, if the current president is unavailable and, until such time that a new President is appointed by the Board and assumes office. The motion carried.**

#### VIII. CONSENT AGENDA

**Chairman Murphy presented the consent agenda items for consideration. On motion of Supervisor Gamble, seconded by Supervisor Mellington, the Board voted to approve the Consent Agenda which consists of agenda items VIII.A. through VIII.G. The motion carried.**

##### New Programs

**Approved new programs as listed:**

- A. River Parishes Community College
- 1. Certificate of Applied Science in Accounting (CIP: 520301)**
  - 2. Certificate of Applied Science Process Technology Foundations to include TCA (CIP: 150699)**
  - 3. Certificate of Applied Science Health Information Technology: Medical Coding (CIP: 510707)**
  - 4. Certificate of Applied Science Drafting and Design Technology (CIP: 151301)**
- B. Central Louisiana Technical Community College
- 5. New CTS concentrations in Criminal Justice in - Correctional Officer, Criminal Investigation, Juvenile Justice (CIP: 430104)**
  - 6. Associate of Applied Science in Care and Development of Young Children (CIP: 190709) to include TCA in Basic Caregiver, TCA Infant/Toddler or Preschool Caregiver and CTS Child Care Teacher at the Alexandria and Lamar Salter campuses. 60 credit hours**
- C. South Central Louisiana Technical College
- 7. New Technical Competency Area in Process Production Helper I (CIP: 150903)**

**Program Revisions/Replication**

Approved program revisions/replications as listed:

- D. South Central Louisiana Technical College
  - 1. Program revisions in the Associate of Applied Science Process Production Technology Gulf of Mexico program (CIP: 150903)
- E. Central Louisiana Technical Community College
  - 2. Program revisions in the Criminal Justice program, rename the CTS in General Police Studies to General Criminal Justice Studies, and rename General Legal Studies to Law Enforcement and Legal Studies (CIP: 430104)
- F. Nunez Community College
  - 3. Request to allow the following programs to be delivered through distance education methods as well as traditional instructional methods:
    - i. Associate of Science in Teaching (CIP: 130101)
    - ii. Associate of Applied Science in Care and Development of Young Children, to include the Certificate of Applied Science (CIP: 190709)
    - iii. Associate of Arts in Paralegal Studies (220302)
    - iv. Associate of General Studies and Certificate of General Studies (240102)
    - v. Associate of Arts Louisiana Transfer, Associate of Science Louisiana Transfer (CIP: 240199)
    - vi. Certificate of Applied Science Medical Coding and Billing (CIP: 510713)
    - vii. Associate of Applied Science, Certificate of Applied Science in Business Office Technology (CIP: 520101)

**Finance Actions**

Approved finance actions as listed:

**G. Foundation Reimbursement to or on behalf of Employee**

Date	Foundation	Recipient	Position	Amount	Purpose
July 23, 2013	Cavalier Athletic Foundation	Ashley Grisham	BPCC Softball Coach	\$5,382.38	Softball Fall Gear, Supplies for On Deck Club
November 1, 2013	BPCC Foundation	Carrie Salinas	BPCC Instructor of Engineering, Manufacturing and Math	\$1,461.10	Travel reimbursement for "GED for Higher Ed Conference" in Mountain View, CA

**IX. UPDATES**

Chair Murphy urged Board members to review the Updates/Reports provided.

- A. Alternative Financing Projects
- B. Report on General Personnel Actions for LCTCS Colleges and System Office
- C. Status Report on Capital Projects

**X. OTHER BUSINESS**

Supervisor Smith noted a positive SACS-COC (Southern Association of Colleges and Schools Commission on Colleges) visit at SOWELA.

**XI. ANNOUNCEMENTS**

Chair Murphy noted that the 2014 meeting schedule was distributed by email and placed on the LCTCS Website. The Board will continue to meet the second Wednesday of every month with the exception of January, July and August.

Chair Murphy noted the positive 2013 year for the entire system and thanked everyone that had part of the successes for their work.

**XII. ADJOURNMENT**

**There being no further business to come before the Board, on motion of Supervisor Oge, seconded by Supervisor Mellington, the meeting adjourned at 10:35 a.m.**